

Admissions Policy Beacon Hill School

The aims of this policy are:-

- 1) To establish clear and rigorous procedures for the admission of pupils into Beacon Hill School
- 2) To ensure statutory requirements are met.

Beacon Hill is a 3-19 age special school for students with severe learning difficulties, profound and multiple learning difficulties, complex medical needs and Autism spectrum Disorder. All pupils have an Education, Health and Care Plan detailing the needs that the pupils have. However, should this not be the case we would refer to the LA and follow the referral guidance and the pathway prescribed.

Pupils will be admitted:

- a) If they have an Education Health and care Plan or in exceptional circumstances a Statutory Assessment is under way and the pupil has been referred to the school by the Local Authority.
- b) The school is able to meet the child's needs academically, socially and medically.
- c) If their special educational needs falls within the following spectrums:- Cognitive difficulties that may be severe or profound. Social communication and interaction difficulties or ASC diagnosis that impact on their academic ability and ability to access a more academic curriculum, Complex medical needs provided the safety of the child can be ensured.
- d) with due regard to our legal responsibilities, the SEN Code of Practice, data protection and the constraints set out by the Local Authority (e.g. Admissions Criteria and Transport Policy).
- e) after due consideration of the referral papers by the head teacher, deputy head, SENDCO and, where appropriate, teaching staff and governors and if there are places available within the agreed place number or physical capacity set by the Local Authority.
- f) Pupils are admitted from anywhere in North Tyneside although pupils from other authorities will be considered for a place should the parents request this. These pupils will have been discussed at North Tyneside panel before a place can be given.
- g) Pupils can be admitted at any time in the school year although it is easier for pupils to start at the beginning of a term or half term.
- h) Pupils can be admitted at any time in their school career although it is easier for pupils to join us at the beginning of a Key Stage.
- i) The school will accept pupils from the age of three although these very young pupils will usually be admitted part time in the first instance with their time in school increased gradually after discussion with parents until the statutory school age.

Following Confirmation of Placement Beacon Hill will

- a. Send all relevant information and documents to parents (inc school welcome pack, data collection forms etc)
- b. be involved in any case reviews / meetings at the child's host school where decisions on the child's future placement at Beacon Hill school will be discussed.
- c. School will liaise with the relevant professionals involved with the child and their family and gain their expert advice on the child and his / her needs where necessary,
- d. secure the relevant equipment or staffing prior to admitting the child full time into school.
- e. Staff will undertake any training required to meet medical needs of students
- f. provide several opportunities for the child to visit school as part of his/her transition